

Special Meeting

June 26, 2019

The meeting was called to order by Board President Matarazzo at 6:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

In attendance: Thomas Matarazzo, Stephanie Jang, Rebekah Lee, John Mattessich, Eun Min, Jeffrey Woo, Dr. Joseph Cirillo, Angela Spasevski, Matthew Petracca, Esq.

Absent: Jason Kim, Barnabas Woo, Timothy Yang

Statement of Presiding Officer: In compliance with the Open Public Meetings Act, P.L. 1975, Chapter 213, I hereby state that adequate notice of the meeting has been given by written notice dated June 24, 2019.

The meeting has been:

- Posted in all school buildings
- Advertised with at least one of the Board's official newspapers
- Communicated with the Borough Clerk

Report of the Board President: Dr. Matarazzo attended the June 24th meeting on the referendum which was well attended by the community. The Board of Education is 100% committed to its passage on the November election ballot.

Report of the Superintendent: Dr. Cirillo announced that the district has received the State aid figures in regard to the pending referendum. Dr. Cirillo has had numerous meetings with the Mayor, CFO, Borough Administrator and the Board's auditor regarding the passage of the referendum.

Dr. Cirillo thanked Pastor YoungMin Jung for his assistance at the June 24th referendum meeting in translating for the Korean community in attendance.

Dr. Cirillo announced that Mr. Petracca will be resigning from his position as Board Attorney effective immediately.

COMMITTEE REPORTS ARE ATTACHED

A motion by J. Mattessich, seconded by S. Jang to open the meeting to audience participation. All ayes on roll call.

Maria Pesantes, resident/parent, inquired about a replacement for Mr. Petracca. The Board will advertise for legal proposals and hopefully retain a new attorney at the next BOE meeting in July.

A motion by Jeffrey Woo, seconded by John Mattessich, all ayes on roll call to close audience participation.

The Board will enter a closed session to discuss HIB investigations. They will reconvene in open session to act on 3 HIB incidents.

Closed Session:

A motion by J. Mattessich, seconded by J. Woo to open in executive session.

Dr. Cirillo presented the Board with 3 HIB investigative reports:

REDACTED

The meeting was re-opened via a motion made by J. Woo, seconded by R. Lee.

A motion by J. Woo, seconded by S. Jang, all ayes on roll call to affirm the decisions of the 3 HIB investigative reports which were reviewed during executive session.

Jeffrey Woo made a motion to adjourn the meeting, seconded by John Mattessich, all ayes on roll call.

Diane Montemurro

Palisades Park Board of Education
Palisades Park, New Jersey
June 26, 2019

Report of the Finance Committee – Mr. John Mattessich

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff workshop:

<u>Staff Member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Cost</u>
Tara LaPira HS English Teacher	Manhattan College/ "AP Language & Composition"	7/29 – 8/2/19	\$975.00

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the June 21st payroll in the amount of \$645,010.42 and the June 28th payroll in the amount of \$440,741.82.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a contract agreement with "Brown & Brown" benefit advisors for the district's Dental Plan, Prescription Drug Plan and the Vision Plan services. Effective: 07/01/19 – 06/30/20. Fee: \$12,000.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Board of Education "Purchasing & Reimbursement Manual" for the 2019/2020 school year. (On file in the Board Office)
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the transfer of anticipated current revenue or unexpended appropriations into the Capital Reserve account the Maintenance Reserve account in equal amounts by the end of fiscal year. The designated amount of the transfer will not exceed \$250,000.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent authorizes the Business Administrator to process/pay invoices during the month of July (if no special meeting is scheduled). These payments include: Insurance, Utilities, Lease Agreements, Tuition, Transportation, OT/PT Services, and any emergent items.
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending 05/31/19. Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A that no major account or fund in the 2018/19 budget has been over-expended and that sufficient funds are available to meet the district's financial obligations. (Report on file in the Board Office).

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the June 30, 2019 bill list in the amount of \$413,541.15.

Fund 10 (General/Current Expense) \$ 384,783.33

Fund 20 (Special Revenue) \$ 28,757.82
\$ 413,541.15

Introduced by: J. Mattessich

Seconded by: S. Jang

All ayes on roll call

Palisades Park Board of Education

Palisades Park, New Jersey

June 26, 2019

Report of the Buildings & Grounds Committee – Mr. Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the classroom on the 2nd floor of the Early Childhood Center (adjacent to the public library). The Palisades Park Pubic Library will be utilizing the room during their regular hours of business.

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves “amendments” to a prior request from Mr. Damian Lambertis for the use of the high school gym on Saturday, August 17, 2019. Initially the request was from 12 noon – 5:00 p.m. Mr. Lambertis in now requesting 10:00 a.m. – 6:00 p.m. This event is a Basketball Tournament fundraiser for the Andri Rakotoselson Memorial Scholarship Fund.

Introduced by: J. Woo

Seconded by: J. Mattessich

All ayes on roll call

Palisades Park Board of Education
Palisades Park, New Jersey

June 26, 2019

Report of the Personnel Committee – Mr. Jeffrey Woo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave extension for Stephanie Messina (L.S. Teacher). Leave began May 29, 2018. Return to district: September 2020.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following staff resignations:

Krista Gargiulo
L.S. Special Ed Teacher
Effective: 06/30/19

Robyn Sperlazzo
First Grade Teacher
Effective: 06/30/19

Jeonghae Jones
School Psychologist
Effective: 06/30/19

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves “summer” hours for the following staff members:

Avo Youmshakian – Technology	30 hours per month @ \$30.00 per hour
Diane Cundari – Teacher Orientation	25 hours @ \$30.00 per hour
School Nurses - (C. Kim, D. Nickoloff C. Chan)	20 hours @ \$35.00 per hour
Child Study Team Staff -	1,030.00 per week /3 weeks
Raymond McGuire (Office aide/ Van aide)	29.5 hours @ \$15.50 per hour
Mark Iossa (Custodial)	35 hours per week @ \$17.50 per hour
Guidance Department	10 hours @ \$35.00 per hour
Speech Therapist	\$50. Per hour not to exceed \$1,000.
OT Personnel	\$50. Per hour not to exceed \$1,000.

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the employment contract for Angela Spasevski, Business Administrator, commencing July 1, 2019 through June 30, 2020. The provisions of this contract are in compliance with regulations and has been approved by the County Superintendent of Schools.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 09/01/2019:

Laura Herzog
MA – Fordham University
Childhood Special Education (1 – 6)
Step 1 MA - \$53,558.00*
(Replacing Krista Gargiulo)
*Pending negotiations

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following “summer” teacher aides, effective 06/25/19 – 07/24/19:

Isabella Ostuni

Alexandra Ostuni

Daysi Rojas

Rate of Pay: \$12.50 per hour/3.5 hours per day

- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **attached list** of Co-Curricular Positions for the 2019/2020 school year:

Introduced by: J. Woo

Seconded by: J. Mattessich

All ayes on roll call

PALISADES PARK SCHOOL DISTRICT
Co-Curricular Positions
2019-20

FALL	Class Advisor(s)
Head Football- TJ Kroncke	7 th Jessica Graf
Assist Football- Orestes Medina	8 th Andrew Garcia
Assist Football- Joseph Gingerelli	9 th Turro
Head Boys Soccer- Chuck Zegarra	10 th Cho/Lewris
Assist Boys Soccer- Andrew Garcia	11 th Zavian/ Paccione
Head Volleyball- Jaclyn Rovetto	12 th Hali
Assist Volleyball- Tara LaPira	LS Yearbook Advisor- Doheny
Girls Soccer- Chris Messina	HS Yearbook Advisor- Sterni
Head Cross Country- Frank Ring	HS Newspaper- Perez/ Musler
Assist Cross Country- William Hutchinson	HS Literary Magazine- Cavallone
Head Girls Tennis (Fall)- Donald Westcott	HS Student Council- Retkwa
Assist Girls Tennis (Fall)- Harry Aufiero	LS Student Council- Nastasi
WINTER	Treasurer of Student Activities (HS)- Galeazza
Head Boys Basketball- John Wiseman	Treasurer of Student Activities (LS)- Engstrom
Assist Boys Basketball- Ive Pavin, Matt Pavin	Cheerleading Coach- DeBlasio
Head Girls Basketball- William Hutchinson	Mu Alpha Theta- A. Youmshakian
Assist Girls Basketball- Lee Musler, Melissa Morin	Academic Decathlon- Mascolo
Head Bowling-	Dramatic Arts- Hali
Head Winter Track- Kyle Mahoney	National Honors Society 7-12- Wajda
Swimming- Tara LaPira, Joanne Retkwa	Italian National Honors Society- DeBlasio
SPRING	Hispanic National Honors Society- Farnese
Head Baseball- Chris Messina	Korean National Honors Society- J. Cho
Assist Baseball- Daniel Glavan	Homework Club- Cali/ Deodino
Head Softball- Zach Shaw	International Club- Ko
Assist Softball-	Environmental Club- Biagiotti
Golf- Donald Westcott	Dance Team- Morgese
Head Spring Track & Field- Kyle Mahoney	Trivia Club- A. Youmshakian
Assist Spring Track 1- Johnathon Profit	Hope Club- J. Cho
Assist Spring Track 2 – Ron Panissidi	
Assist Spring Track 3 -	
Head Boys Tennis (Spring)- Chuck Zegarra	
Assist Boys Tennis (Spring)-	

All applicants must submit letter of intent to Dr. Joseph Cirillo, Superintendent of Schools, within five days of this posting.

The Palisades Park Schools is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status

Palisades Park Board of Education
Palisades Park, New Jersey

June 26, 2019

Report of Student Activities/Field Trips – Ms. Rebekah Lee

- 1.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of 21st Century Summer Field Trips on July 2nd, July 15th and July 16th, 2019:

Introduced by: R. Lee

Seconded by: J. Woo

All eyes on roll call



Diane Montemurro <dmontemurro@palpkschools.org>

21st Century Summer Field Trips for BOE Meeting Tonight

1 message

Joanna Hali <jhali@palpkschools.org>
 To: Jillian Vivanco <jvivanco@palpkschools.org>
 Cc: Diane Montemurro <dmontemurro@palpkschools.org>

Wed, Jun 26, 2019 at 9:16 AM

Hi,

Here is the list of field trips for the 21st Century Summer Program:

Date: July 2, 2019 and July 11, 2019**Location:** Palisades Park Public Library, 257 2nd Street, Palisades Park, NJ 07650

Purpose of Trip: Students will receive library cards and do research for the Summer Program Project on the planets and the solar system. Additionally, the Children and Teen Librarian, Ms. Rachel Stephenson will have themed activities for the students to complete to help them learn about the free resources available to them at the public library. Students will incorporate the information they learn into their culminating presentation and "living solar system" on July 22nd.

Time of Departure: 9:00am**Time of Return:** 11:30am**Mode of Transportation:** Walking**Price of Trip:** \$0**Price per Student:** \$0**Number of Students:** 65**Number of Chaperones:** 10**Date:** July 15, 2019**Location:** Liberty Science Center, 222 Jersey City Boulevard, Liberty State Park, Jersey City, NJ 07305

Purpose of Trip: Students will view various exhibits pertaining to science and the natural world. Additionally, to further improve student understanding and comprehension of the solar system for our Summer Program Project, we will view the planetarium show: *To Worlds Beyond*, focusing on the study of the planets and our solar system. Students will incorporate the information they learn into their culminating presentation and "living solar system" on July 22nd.

Time of Departure: 8:30am**Time of Return:** 2:30pm**Mode of Transportation:** Bus**Price of Trip:** \$1,418.50 (we have a \$217.50 credit from our trip last year that can be applied this year)**Price per Student:** \$0**Number of Students:** 65**Number of Chaperones:** 10**Date:** July 16, 2019**Location:** MetLife Stadium, 1 MetLife Stadium Drive, East Rutherford, NJ 07073

Purpose of Trip: Students will take a tour of the stadium, press boxes, field, locker rooms, and other points of interest at the stadium. As our program theme is college and career readiness, students will have an opportunity to learn about different career options in the sports and entertainment industry including sports management, broadcasting, journalism, event management, security, and facilities management

Time of Departure: 8:30am**Time of Return:** 1:30pm**Mode of Transportation:** Bus**Price of Trip:** \$960**Price per Student:** \$0**Number of Students:** 65**Number of Chaperones:** 10

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 Mrs. Joanna Leigh Hali, M.F.A.
 Teacher of English and Theatre

Palisades Park Board of Education

Palisades Park, New Jersey

June 26, 2019

NEW BUSINESS

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the "School Security Drill Statement of Assurance" and submits this statement to the County Office of Education no later than June 30, 2019.

Pursuant to 18A:41-1, schools are required to hold a minimum of **two** of each of the following security drills:

- Active Shooter
- Evacuation (non-fire)
- Bomb Threat
- Lockdown

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the "HIB" (Harassment, Intimidation, Bullying) State ratings for the annual self-assessment report as follows:

- High School 71%
- Lindbergh School 72%
- Early Childhood Center 71%

Introduced by: J. Woo

Seconded by: S. Jang

All eyes on roll call